

**HIGHLANDS RECREATION DISTRICT BOARD MEETING**  
**Tuesday, July 12, 2011**

Attendants:

BOARD- President Hal Carroll (H.C.)  
Pam Merkadeau (P.M.)  
Michelle McNeil (M.M)

STAFF- Margaret Glomstad (M.G.)

**CALL TO ORDER**

The meeting was called to order at 7:10pm by Board President H.C.

**REVIEW AND APPROVAL OF THE MINUTES**

The minutes of the June 14, 2011 Regular Board Meeting were reviewed and approved as read.

**INTRODUCTION OF GUESTS**

Supervisor David Pine, San Mateo County Board of Supervisors and Legislative Aide  
Randy Torrijos

**COMMUNICATIONS, ANNOUNCEMENTS & COMMENTS FROM THE AUDIENCE**

Supervisor Pine introduced himself to the Board.

**MANAGER'S REPORT**

- A. Programming-Summer Camp is at capacity. The Junior Lifeguarding class has 10 children enrolled. The new pool snack shack brought in \$363.47 in the first month of operation. CalFire participated in last Friday's pool staff training.
- B. Facilities/Grounds-Repair to the black lines in the pool will need to be done in the fall when the dome is installed.
- C. The landslide repair is completed and the final county inspection is scheduled for Thursday, July 14.
- D. Administration-The District seasonal brochure will be delivered to homes the week of August 5 and fall registration begins on August 8.

**COMMITTEE REPORTS**

- A. The Finance Committee is reviewing the proposed budget.

**FINANCIAL REPORT**

- A. The Rec. is at 100% of the budget. The Board reviewed the preliminary financial report.

## **OLD BUSINESS**

- A. The construction of the Child Development Center continues with the roofing up next.
- B. There is no update on the LAFCo Sphere of Influence Review.

## **NEW BUSINESS**

- A. The Board discussed the options for Liability Insurance deductibles. No action was taken.
- B. The Board discussed the repair of the GEMCar. No action was taken.
- C. The Board discussed Resolution 2011-2 Transfer of Funds. P.M. made a motion to approve Resolution 2011-2 Transfer of Funds and the motion passed unanimously.

## **PAYMENT OF THE BILLS**

Bills were passed for the Board's review and signatures. Board Member M.M. made a motion to pay the bills and the motion passed unanimously.

## **ADJOURNMENT**

Board Member P.M. made a motion to adjourn the meeting and the motion was passed unanimously. The meeting was adjourned at 7:45pm.

Respectfully submitted,

Margaret Glomstad  
Board Secretary